



PALISADE BOARD OF TRUSTEES
CONSENT AGENDA
October 22, 2024

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds – September 27, 2024 – October 10, 2024

B. Minutes

- Minutes from October 8, 2024, Regular Board of Trustees Meeting

C. RESOLUTION 2024-25 - Parklet Lease Agreement

A Resolution of the Board of Trustees for the Town of Palisade, Colorado, formalizing a lease agreement with El Rey's Mexican Food, LLC for the use of a downtown parklet at 528 Iowa Avenue (formerly Palisade Picnic).



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EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – October 22, 2024

Date Range of Payables: September 27, 2024 – October 10, 2024

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 09/27/2024-10/10/2024

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0928240	AFLAC Pre-tax Pay Period: 9/28/	10/03/2024	205.83	.00		
AFLAC INSURANCE	PR0928240	AFLAC After-Tax Pay Period: 9/2	10/03/2024	21.00	.00		
COLORADO DEPT OF REVENUE	PR0928240	State Withholding Tax Pay Period	10/03/2024	4,358.00	.00		
COLORADO STATE TREASURY	PR0928241	State Unemployment Tax Pay Per	10/03/2024	262.08	.00		
FICA/MED/ P/R TAXES	PR0928242	Federal Withholding Tax Pay Peri	10/03/2024	12,050.05	.00		
FICA/MED/ P/R TAXES	PR0928242	Social Security Pay Period: 9/28/	10/03/2024	5,065.59	.00		
FICA/MED/ P/R TAXES	PR0928242	Social Security Pay Period: 9/28/	10/03/2024	5,065.59	.00		
FICA/MED/ P/R TAXES	PR0928242	Medicare Pay Period: 9/28/2024	10/03/2024	1,873.34	.00		
FICA/MED/ P/R TAXES	PR0928242	Medicare Pay Period: 9/28/2024	10/03/2024	1,873.34	.00		
FIRE AND POLICE PENSION	PR0928240	FPPA 457 Pay Period: 9/28/2024	10/03/2024	200.00	.00		
FIRE AND POLICE PENSION	PR0928240	FPPA Fire DD Pay Period: 9/28/2	10/03/2024	742.73	.00		
FIRE AND POLICE PENSION	PR0928240	Police Pension Pay Period: 9/28/	10/03/2024	3,005.57	.00		
FIRE AND POLICE PENSION	PR0928240	Police Pension Pay Period: 9/28/	10/03/2024	2,504.64	.00		
FIRE AND POLICE PENSION	PR0928240	Fire Pension Pay Period: 9/28/20	10/03/2024	2,475.75	.00		
FIRE AND POLICE PENSION	PR0928240	Fire Pension Pay Period: 9/28/20	10/03/2024	2,063.13	.00		
FIRE AND POLICE PENSION	PR0928240	FPPA Police DD Pay Period: 9/28	10/03/2024	901.68	.00		
ICMA TRST 401 - 107074	PR0928240	ICMA 401A Pay Period: 9/28/202	10/03/2024	3,270.73	3,270.73	10/08/2024	
ICMA TRST 401 - 107074	PR0928240	ICMA 401A Pay Period: 9/28/202	10/03/2024	3,270.73	3,270.73	10/08/2024	
ICMA TRST 457 - 304721	PR0928240	ICMA 457 Pay Period: 9/28/2024	10/03/2024	1,067.31	1,067.31	10/08/2024	
FAMILY SUPPORT REGISTRY	PR0928241	FIPS 056888833 Garnishment P	10/03/2024	115.00	115.00	10/08/2024	
MUTUAL OF OMAHA INSURANC	PR0928241	LTD - MOA Pay Period: 9/28/202	10/03/2024	293.42	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life LI	10/03/2024	8.75	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life E	10/03/2024	42.75	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	28,809.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	444.25	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	888.50	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	821.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	4,926.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	1,066.50	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life M	10/03/2024	1,066.50	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	961.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	15.75	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	31.50	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	32.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	192.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	97.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life D	10/03/2024	194.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	224.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	3.50	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	7.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	8.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	48.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	19.50	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life VI	10/03/2024	26.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life LI	10/03/2024	287.00	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life LI	10/03/2024	75.01	.00		
CEBT Payments	PR0928241	PR - Medical Dental Vision Life LI	10/03/2024	9.13	.00		
CA STATE DISBURSEMENT UNI	PR0928241	DF238534 Child Support - CALIF	10/03/2024	173.53	173.53	10/08/2024	
Total :				91,162.68	7,897.30		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
CIRSA	241795	BOND- MATTSON	09/11/2024	100.00	100.00	10/08/2024	
CIRSA	241924	LIABILITY INSURANCE - ADMIN	10/01/2024	27,669.73	27,669.73	10/08/2024	
OFFICE DEPOT	384216569001	OFFICE SUPPLY - ADMIN	09/16/2024	362.95	362.95	10/08/2024	
OFFICE DEPOT	384216569002	OFFICE SUPPLY - ADMIN	09/24/2024	24.30	24.30	10/08/2024	
OFFICE DEPOT	384224986001	OFFICE SUPPLY - ADMIN	09/16/2024	152.67	152.67	10/08/2024	
OFFICE DEPOT	384224990001	OFFICE SUPPLY - ADMIN	09/16/2024	67.38	67.38	10/08/2024	
J-U-B ENGINEERS	0177029	ADMIN - GENERAL ENGINEERI	09/17/2024	2,398.70	2,398.70	10/08/2024	
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	09/20/2024	44.01	44.01	10/08/2024	
SWARD'S SWEETS & EATS	2024.09.25	ADMIN - FOOD	09/25/2024	48.00	48.00	10/08/2024	
IRONEDGE GROUP LTD	IEG-48010	COMPUTER SERVICES	10/01/2024	8,676.30	8,676.30	10/08/2024	
CLEARNETWORX, LLC	224675	ADMIN - FIBER INTERNET COM	10/01/2024	65.25	65.25	10/08/2024	
Total ADMINISTRATION:				39,609.29	39,609.29		

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COMMUNITY DEVELOPMENT							
COLORADO WEST LAND TRUS	TOP091824	BUFFER ZONE	09/18/2024	10,000.00	10,000.00	10/08/2024	
J-U-B ENGINEERS	0177039	COMM DEV - CYGNUS CROSSI	09/17/2024	506.68	506.68	10/08/2024	
J-U-B ENGINEERS	0177041	COMM DEV - KARIBUAI COFFE	09/17/2024	312.00	312.00	10/08/2024	
DW METAL WORKS, INC	51787	COMM DEV - PAV - WELDING F	09/30/2024	450.00	450.00	10/08/2024	
AT&T MOBILITY LLC	287313337970	PLANNING GIS	09/20/2024	40.04	40.04	10/08/2024	
DECKARD TECHNOLOGIES, IN	1727	COMM DEV - STVR TRACKING	09/18/2024	3,500.00	3,500.00	10/08/2024	
MESA PLANNING & DESIGN LL	240901	COMM DEV - LAND DEVELOPM	09/27/2024	3,010.00	3,010.00	10/08/2024	
Total COMMUNITY DEVELOPMENT:				17,818.72	17,818.72		

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TOURISM FUND							
BUD'S SIGNS	122958	TAB - MAP SIGNS	07/01/2024	825.28	825.28	10/11/2024	
SLATE COMMUNICATIONS, LLC	3189	5245 - TAB - MARKETING	09/30/2024	1,805.56	1,805.56	10/11/2024	
SLATE COMMUNICATIONS, LLC	3189	5247 - TAB - MARKETING	09/30/2024	3,611.11	3,611.11	10/11/2024	
SLATE COMMUNICATIONS, LLC	3189	5249 - TAB - MARKETING	09/30/2024	5,416.67	5,416.67	10/11/2024	
SLATE COMMUNICATIONS, LLC	3189	5250 - TAB - MARKETING	09/30/2024	5,416.67	5,416.67	10/11/2024	
SLATE COMMUNICATIONS, LLC	3189	5251 - TOWN WEBSITE	09/30/2024	3,611.11	3,611.11	10/11/2024	
SLATE COMMUNICATIONS, LLC	3189	5255 - TAB - MARKETING	09/30/2024	1,805.54	1,805.54	10/11/2024	
Total TOURISM FUND:				22,491.94	22,491.94		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
HEUTON TIRE COMPANY INC.	174948	PD-TIRES	09/19/2024	780.20	780.20	10/08/2024	
TROPHY CASE, THE	87989	PD - GUNS & HOSES TROPHY	08/19/2024	20.00	20.00	10/08/2024	
COOP COUNTRY	263570	PD CAR WASH	09/25/2024	12.00	12.00	10/08/2024	
COOP COUNTRY	263751	PD CAR WASH	09/25/2024	5.00	5.00	10/08/2024	
COOP COUNTRY	263752	PD CAR WASH	09/25/2024	5.50	5.50	10/08/2024	
COOP COUNTRY	263753	PD CAR WASH	08/25/2024	5.75	5.75	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	PD - GAS/DIESEL	09/20/2024	273.23	273.23	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	PD - GAS/DIESEL	09/27/2024	160.83	160.83	10/08/2024	
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	09/20/2024	577.18	577.18	10/08/2024	
AT&T MOBILITY LLC	287313337970	POLICE DATA	09/20/2024	600.60	600.60	10/08/2024	
CLEARNETWORX, LLC	224675	PD - FIBER INTERNET COMM LI	10/01/2024	174.00	174.00	10/08/2024	
Total POLICE:				2,614.29	2,614.29		

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CEMETERY							
GOODWIN SERVICE, INC.	T5307	TOILET CLEANING - CEMETER	10/01/2024	70.00	70.00	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	CEMETERY - GAS/DIESEL	09/20/2024	14.53	14.53	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	CEMETERY - GAS/DIESEL	09/27/2024	32.08	32.08	10/08/2024	
Total CEMETERY:				116.61	116.61		

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FIRE / EMS							
CIRSA	241924	LIABILITY INSURANCE - FIRE	10/01/2024	3,028.41	3,028.41	10/08/2024	
SPECTRUM ENTERPRISE	156818901092	INTERNET FIRE DEPT.	09/21/2024	169.89	169.89	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	FD/EMS - GAS/DIESEL	09/20/2024	191.91	191.91	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	FD/EMS - GAS/DIESEL	09/27/2024	174.88	174.88	10/08/2024	
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	09/20/2024	253.23	253.23	10/08/2024	
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	09/20/2024	160.16	160.16	10/08/2024	
CLEARNETWORX, LLC	224675	FD - FIBER INTERNET COMM LI	10/01/2024	174.00	174.00	10/08/2024	
Total FIRE / EMS:				4,152.48	4,152.48		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
BOOKCLIFF AUTO PARTS INC	782663	STREETS / PARKS SHARED CO	09/30/2024	123.28	123.28	10/08/2024	
WESTERN IMPLEMENT	IN43019	SHARED EXPENSES	09/24/2024	35.13	35.13	10/08/2024	
WESTERN IMPLEMENT	IN43111	SHARED EXPENSES	09/27/2024	82.08	82.08	10/08/2024	
COOP COUNTRY	263655	PW CAR WASH	10/02/2024	8.25	8.25	10/08/2024	
KIMBALL MIDWEST	102609973	SHARED COST	09/16/2024	198.24	198.24	10/08/2024	
RHINEHART OIL CO., LLC	IN-268307-24	SHARED EXPENSES	09/25/2024	689.60	689.60	10/08/2024	
Total EMS:				1,136.58	1,136.58		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
CIRSA	241924	LIABILITY INSURANCE - STREE	10/01/2024	1,847.61	1,847.61	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	STREETS - GAS/DIESEL	09/20/2024	91.88	91.88	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	STREETS - GAS/DIESEL	09/27/2024	108.69	108.69	10/08/2024	
AT&T MOBILITY LLC	287313337970	STREETS	09/20/2024	40.04	40.04	10/08/2024	
CLARKE & CO, INC	4265	STREETS - HWY 6 CLEAN UP &	07/08/2024	1,926.72	1,926.72	10/08/2024	
CLARKE & CO, INC	4289	STREETS - HWY 6 MAINTENAN	07/26/2024	786.62	786.62	10/08/2024	
BORTEK INDUSTRIES INC	819958-00	STREETS - SWEEPER BROOMS	09/20/2024	2,650.62	2,650.62	10/08/2024	
Total STREETS:				7,452.18	7,452.18		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
BOOKCLIFF AUTO PARTS INC	783054	WATER - VEHICLE MAINTENAN	10/01/2024	155.71	155.71	10/08/2024	
GARFIELD & HECHT, P.C.	266136	TOWN ATTORNEY - WATER SE	08/31/2024	302.50	302.50	10/08/2024	
GARFIELD & HECHT, P.C.	266139	TOWN ATTORNEY - WATER SE	08/31/2024	807.22	807.22	10/08/2024	
CIRSA	241924	LIABILITY INSURANCE - WATER	10/01/2024	11,024.97	11,024.97	10/08/2024	
CITY OF GRAND JUNCTION	2024-0007349	WATER - LAB FEES	08/31/2024	283.28	283.28	10/08/2024	
CUMMINS - ROCKY MOUNTAIN,	48-58441	WATER PLANT MAINTENANCE	09/06/2024	2,272.76	2,272.76	10/08/2024	
FERGUSON US HOLDINGS, INC	1557133	WATER DIST - OPERATING	09/17/2024	325.34	325.34	10/08/2024	
U S POSTOFFICE	SEP 2024 BILL	WATER	10/01/2024	239.25	239.25	10/01/2024	
HD SUPPLY INC DBA/	INV00491600	WATER TREATMENT - SUPPLIE	09/23/2024	739.70	739.70	10/08/2024	
UTILITY NOTIFICATION	224091080	UTILITY LOCATES - WATER	09/30/2024	116.74	116.74	10/08/2024	
COLORADO CSG II LLC	10312692	SUBSCRIBER - WATER	10/01/2024	787.39	787.39	10/08/2024	
OPTIMUS COMMUNICATIONS, L	47956	INTERNET SERVICE	09/19/2024	87.00	87.00	10/08/2024	
AMERICAN WATER WORKS AS	7002252202	WATER - AWWA MEMBERSHIP	08/19/2024	412.00	412.00	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	WATER - GAS/DIESEL	09/20/2024	107.62	107.62	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	WATER - GAS/DIESEL	09/27/2024	109.59	109.59	10/08/2024	
AT&T MOBILITY LLC	287313337970	WATER	09/20/2024	212.34	212.34	10/08/2024	
Total WATER:				17,983.41	17,983.41		

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SEWER PLANT							
CIRSA	241924	LIABILITY INSURANCE - SEWER	10/01/2024	2,217.12	2,217.12	10/08/2024	
U S POSTOFFICE	SEP 2024 BILL	TRASH	10/01/2024	59.81	59.81	10/01/2024	
COLORADO CSG II LLC	10312692	SUBSCRIBER - SEWER	10/01/2024	787.39	787.39	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	SEWER - GAS/DIESEL	09/20/2024	29.14	29.14	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	SEWER - GAS/DIESEL	09/27/2024	17.02	17.02	10/08/2024	
PLUMBING SYSTEMS INC	176911	SEWER TREATMENT - PUMP &	09/26/2024	3,320.00	3,320.00	10/08/2024	
J-U-B ENGINEERS	0177026	CAPITAL PROJECT - SEWER - G	09/18/2024	85,236.00	85,236.00	10/08/2024	
Total SEWER PLANT:				91,666.48	91,666.48		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
CIRSA	241924	LIABILITY INSURANCE - SEWER	10/01/2024	2,273.97	2,273.97	10/08/2024	
U S POSTOFFICE	SEP 2024 BILL	SEWER	10/01/2024	59.81	59.81	10/01/2024	
UTILITY NOTIFICATION	224091080	UTLIITY LOCATES - SEWER	09/30/2024	116.75	116.75	10/08/2024	
PRO ROOTER	I22773	SEWER - SYSTEM MAINTENAN	09/16/2024	320.00	320.00	10/08/2024	
AT&T MOBILITY LLC	287313337970	SEWER	09/20/2024	16.15	16.15	10/08/2024	
J-U-B ENGINEERS	0177037	CAPITAL PROJECT - SEWER - G	09/17/2024	4,361.00	4,361.00	10/08/2024	
Total SEWER COLLECTION:				7,147.68	7,147.68		

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U S POSTOFFICE	SEP 2024 BILL	SOLID WASTE	10/01/2024	119.63	119.63	10/01/2024	
WASTE MANAGEMENT INC -	1804812-0576-	DUMPSTER SERVICE	09/27/2024	1,359.33	1,359.33	10/08/2024	
WASTE MANAGEMENT INC -	1805313-0576-	GARBAGE SERVICE	10/01/2024	19,035.37	19,035.37	10/08/2024	
Total :				20,514.33	20,514.33		

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PARKS							
GOODWIN SERVICE, INC.	T5307	TOILET CLEANING - RIVERBEN	10/01/2024	140.00	140.00	10/08/2024	
GOODWIN SERVICE, INC.	T5307	TOILET CLEANING-BIKE TREK	10/01/2024	70.00	70.00	10/08/2024	
GOODWIN SERVICE, INC.	T5307	VAULT CLEANING/ TOILET CLE	10/01/2024	300.00	300.00	10/08/2024	
GUSTAVO ORTIZ	TP-SEPTEMB	PARKS - PUBLIC RESTROOM C	09/16/2024	1,137.50	1,137.50	10/08/2024	
WESTERN COLORADO AG-SER	8431	WEED CONTROL- RIVERBEND	09/17/2024	1,124.86	1,124.86	10/08/2024	
WESTERN IMPLEMENT	IN43019	PARKS - OPERATING	09/24/2024	34.50	34.50	10/08/2024	
WESTERN IMPLEMENT	IN43111	PARK EQUIP.MAINTENANCE &	09/27/2024	35.69	35.69	10/08/2024	
RHINEHART OIL CO., LLC	IN-263897-24	PARKS - GAS/DIESEL	09/20/2024	105.51	105.51	10/08/2024	
RHINEHART OIL CO., LLC	IN-274030-24	PARKS - GAS/DIESEL	09/27/2024	116.94	116.94	10/08/2024	
AT&T MOBILITY LLC	287313337970	PARKS	09/20/2024	180.49	180.49	10/08/2024	
Total PARKS:				3,245.49	3,245.49		

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POOL							
PROGRESSIVE COMMERCIAL A	143709	POOL - REPAIRS - FEEDER PU	10/01/2024	156.80	156.80	10/08/2024	
CLEARNETWORX, LLC	224675	POOL - FIBER INTERNET COM	10/01/2024	21.75	21.75	10/08/2024	
Total POOL:				178.55	178.55		

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FACILITIES							
ALL-PHASE	2688-1063159	FACILITIES - LIGHTING	09/17/2024	458.35	458.35	10/08/2024	
ALL-PHASE	2688-1063625	FACILITIES - LIGHTING - GYM	09/13/2024	3,720.00	3,720.00	10/08/2024	
ALL-PHASE	2688-1063957	FACILITIES - LIGHTING	09/13/2024	104.47	104.47	10/08/2024	
CURRENT SOLUTIONS, LLC.	12197	ADMIN/FACILITIES - BADGE RE	09/25/2024	285.00	285.00	10/08/2024	
GRAND MESA MECHANICAL	20839	FACILITIES - BUILDING REP & M	09/24/2024	2,348.00	2,348.00	10/08/2024	
GUSTAVO ORTIZ	TP-SEPTEMB	JANITORIAL SERVICES	09/16/2024	1,340.00	1,340.00	10/08/2024	
TERMINIX	279145	PEST CONTROL	09/10/2024	67.00	67.00	10/08/2024	
TERMINIX	279306	PEST CONTROL	09/10/2024	65.00	65.00	10/08/2024	
ALSCO INC	2936976	BUILDING - REP & MAINT - FLO	08/30/2024	53.75	53.75	10/08/2024	
ALSCO INC	2936977	BUILDING - REP & MAINT - FLO	08/30/2024	73.90	73.90	10/08/2024	
ALSCO INC	2942018	BUILDING - REP & MAINT - FLO	09/16/2024	53.75	53.75	10/08/2024	
ALSCO INC	2942019	BUILDING - REP & MAINT - FLO	09/16/2024	73.90	73.90	10/08/2024	
ALSCO INC	2944483	BUILDING - REP & MAINT - FLO	09/20/2024	53.75	53.75	10/08/2024	
ALSCO INC	2944484	BUILDING - REP & MAINT - FLO	09/20/2024	73.90	73.90	10/08/2024	
ALSCO INC	2947026	BUILDING - REP & MAINT - FLO	09/27/2024	53.75	53.75	10/08/2024	
ALSCO INC	2947027	BUILDING - REP & MAINT - FLO	09/27/2024	73.90	73.90	10/08/2024	
IMPERIAL BAG & PAPER CO LL	4928895	FACILITIES - CLEANING SUPPLI	08/14/2024	244.60	244.60	10/08/2024	
IMPERIAL BAG & PAPER CO LL	4950890	FACILITIES - CLEANING SUPPLI	09/11/2024	58.80	58.80	10/08/2024	
Total FACILITIES:				9,201.82	9,201.82		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
J-U-B ENGINEERS	0177029	CAPITAL PROJECTS - OLD HS -	09/17/2024	840.00	840.00	10/08/2024	
J-U-B ENGINEERS	0177029	CAPITAL PROJECTS - PARKS -	09/17/2024	6,545.00	6,545.00	10/08/2024	
J-U-B ENGINEERS	0176362	CAPITAL PROJECTS - ELBERTA	08/24/2024	52,273.48	52,273.48	10/08/2024	
J-U-B ENGINEERS	0176949	CAPITAL PROJECTS - ELBERTA	09/16/2024	18,049.50	18,049.50	10/08/2024	
Total :				77,707.98	77,707.98		
Grand Totals:				414,200.51	330,935.13		

Finance Director: Greg Mueller
(Finance Department Review and Approval for Payment)

Date: 10.15.2024

Town Manager: _____
(Administrative Review and Approval for Payment)

Date: _____

Mayor: _____
(Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
(Document Recorded)

Date: _____

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail Input date = 09/27/2024-10/10/2024



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
October 8, 2024**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jeff Snook, Sarah Matchett, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Absent were Trustees Nicole Maxwell and Stan Harbaugh. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Gregg Mueller, Community Development Director Devan Aziz, and Parks & Facilities Director Troy Ward.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed the pothole project being led by the Town of Palisade.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – September 13, 2024 – September 26, 2024
- **Minutes**
Minutes from September 24, 2024, Regular Board of Trustees Meeting

Motion #2 by Mayor Pro-Tem Somerville, second by Trustee Snook, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

No:

Absent: Trustee Maxwell, Trustee Harbaugh

Motion carried.

NEW BUSINESS**Resolution 2024-23 Authorizing Sewer Transfer Project Property Acquisitions**

Town Attorney, Richard Peterson-Cremer reviewed the proposed Resolution.

Motion #3 by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to adopt Resolution 2024-23 authorizing the acquisition and, if necessary, the condemnation of the properties necessary to accomplish the Palisade to Clifton Sewer Transfer Line as presented.

A roll call vote was requested.

Yes: Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai

No:

Absent: Trustee Maxwell, Trustee Harbaugh

Motion carried.

Presentation of the DRAFT 2025 Town of Palisade Budget

Town Manager Hawkinson presented the draft 2025 Town of Palisade budget to the Board.

Trustees asked for a work session to review the draft budget on October 29, 2024.

Motion #4 by Trustee Matchett, seconded by Mayor Pro-Tem Somerville, to set the public hearing to adopt the 2025 Town of Palisade budget for Tuesday, November 12, 2024, and directed the Town Clerk to publish a notice in the local newspaper.

A roll call vote was requested.

Yes: Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Matchett

No:

Absent: Trustee Maxwell, Trustee Harbaugh

Motion carried.

Resolution 2024-24 Supporting a Safe Routes to Schools Grant Application

Town Manager Hawkinson reviewed the application, announced it was a no-match grant, and explained the proposed project to install safety measures for the multimodal path from Palisade High School to Taylor Elementary School along Highway 6.

Motion #5 by Trustee Matchett, seconded by Mayor Pro-Tem Somerville, to adopt Resolution 2024-24 supporting a grant application for a Safe Routes to Schools Grant for funding to assist with construction materials required by the Town to turn the frontage roads into multimodal paths on Highway 6 as presented.

A roll call vote was requested.

Yes: Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Matchett, Mayor Pro-Tem Somerville

No:

Absent: Trustee Maxwell, Trustee Harbaugh

Motion carried.

HVAC Purchase for Town Hall Annex

Parks & Facilities Director Troy Ward reviewed the request for funding for a new heating system for the finance department's offices.

Motion #6 by Trustee Matchett, seconded by Mayor Pro-Tem Somerville, to direct the Town Manager to purchase a new HVAC system for the annex building at Town Hall for an amount not to exceed \$23,000.00.

A roll call vote was requested.

Yes: Trustee Fox, Mayor Mikolai, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook

No:

Absent: Trustee Maxwell, Trustee Harbaugh

Motion carried.

Interview and Appointment to the Palisade Planning Commission

Mayor Mikolai announced that candidate Alex Sparks was unable to attend due to an unforeseen emergency.

Mayor Pro-Tem Somerville spoke on Mr. Spark's behalf and stated he would support his appointment to the Planning Commission.

Motion #7 by Mayor Pro-Tem Somerville, seconded by Trustee Fox, to appoint Alex Sparks to the Palisade Planning Commission with a term ending in February 2025.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

No:

Absent: Trustee Maxwell, Trustee Harbaugh

Motion carried.

PUBLIC COMMENT

JoAnn Rasmussen, Chair of the Palisade Historical Society, gave a brief update on the society's visitor and volunteer numbers, as well as upcoming events.

COMMITTEE REPORTS

Trustee Snook gave a brief update on the Tourism Advisory Board.

ADJOURNMENT

Motion #8 by Mayor Pro-Tem Somerville, second by Trustee Matchett, to adjourn the meeting at 6:21 pm.

A voice vote was requested.

Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli L. Frasier, CMC
Town Clerk



PALISADE BOARD OF TRUSTEES Agenda Item Cover Sheet

Meeting Date: October 22, 2024
Presented By: Devan Aziz, Community Development Director
Department: Community Development
Re: Resolution 2024-25

SUBJECT:
License Agreement for Town-owned Parklet

SUMMARY:
Since the onset of COVID, the Town has endeavored to support local businesses with the ability to have outdoor dining and moved quickly to purchase parklets for this purpose.

As these parklets have become an amenity to the community and a benefit to these businesses, it is now time to formalize the use of these parklets, acknowledging the substantial investment made by the Town in these structures.

Attached is a License Agreement for parklets acquired by the Town for the purposes of outdoor dining. The agreement outlines the responsibilities of the Town and of the business for continued use of these parklets.

The following license is included in this Resolution:

- El Ray's Mexican Food, LLC 528 Iowa Ave, Palisade CO, 81526

BOARD DIRECTION:
Adopt Resolution 2024-25

**TOWN OF PALISADE, COLORADO
RESOLUTION NO. 2024-25**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, ENTERING INTO LICENSE AGREEMENTS WITH BUSINESS OWNERS FOR THE USE OF PARKLETS OWNED BY THE TOWN OF PALISADE AND LOCATED WITHIN PUBLIC RIGHTS OF WAY

WHEREAS, the Town of Palisade is the owner of the Third Street and Main Street rights-of-way; and

WHEREAS, the Town of Palisade, since the onset of the COVID-19 pandemic, has endeavored to support local businesses with the ability to have outdoor dining; and

WHEREAS, the Town of Palisade moved quickly to obtain funding and caused to be constructed several parklets for the purpose of outdoor dining; and

WHEREAS, these parklets have become an amenity to the community and have been a benefit to the businesses; and

WHEREAS, the Board of Trustees of the Town of Palisade desires to formalize the responsibilities of the Town and the businesses for the continued use of these parklets in the form of a license agreement; and

WHEREAS, the Town of Palisade understands, agrees with and accepts the terms and conditions stipulated under these agreements.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, THAT:

The Board of Trustees of the Town of Palisade, Colorado hereby authorizes the Mayor of the Town of Palisade to sign the License Agreements between the Town of Palisade and the following businesses:

El Rey's Mexican Food, LLC 528 Iowa Ave, Palisade CO, 81526

RESOLVED, APPROVED, and ADOPTED this 22nd day of October 2024.

TOWN OF PALISADE, COLORADO

Greg Mikolai, Mayor

ATTEST:

Keli Frasier, CMC
Town Clerk

LICENSE AGREEMENT

THIS LICENSE AGREEMENT is hereby made and entered into this ____ day of _____, 2024 by and between TOWN OF PALISADE, COLORADO, a Colorado municipal corporation, whose mailing address is 528 Iowa Ave Palisade, CO 81526 (hereinafter referred to as "Grantor") and Oscar Guzman Rivera, d/b/a El Rey's Mexican Food LLC, whose address is 528 Iowa Ave Palisade, CO 81526 (hereinafter referred to as "Grantee").

RECITALS

WHEREAS, Grantee desires to provide dining activities, including the consumption of alcohol pursuant to a valid liquor license, and/or retail on a structure constructed by the Town of Palisade hereinafter referred to as a parklet on certain real property identified in Exhibit "A", attached hereto and incorporated herein by this reference, and hereinafter referred to as the "Property"; and

WHEREAS, Grantor is willing to grant a license to Grantee for such use of the parklet on the Property with the understanding that the parklet shall be kept clean and usable and in good repair at all times by the Grantee and that the Grantee shall enforce a no-smoking policy on the parklet. Grantor agrees to perform an annual spring cleaning of the parklet and perform maintenance to the structure as warranted. Grantee agrees to inform the Grantor of any physical problems with the structure in order that repairs can be made. Grantor and Grantee may conduct a joint inspection on a regular basis of the state of the parklet and to establish mutually agreed upon documentation of its condition in service of this section.

WHEREAS, Grantee also understands that the parklet, which is designed and installed by the Town of Palisade, cannot be modified in any way structurally without prior approval of the Town, but that the Grantee shall be responsible for all furnishings such as tables, chairs and umbrellas that make the parklet usable. Grantee shall also be required to utilize the attached flower boxes with real or artificial plantings so that said boxes do not become a depository of trash. Grantee is responsible for abiding by the rules set forth herein for use of the parklet.

NOW, THEREFORE, for and in consideration of the sum of one hundred dollars (\$100.00) per annum and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants an exclusive revocable license to Grantee to allow for the usage of the parklet at a location shown in Exhibit "B", attached hereto and incorporated herein by this reference, subject to the following conditions:

1. The license herein granted shall be for a period of four (4) years from the date of this Agreement for use by the Grantee. *This Agreement is non-transferable. Only the Grantee with whom this Agreement was entered shall be permitted to engage in business activities within the Parklet. Grantee shall not assign, sublease, hypothecate, or transfer this Parklet License Agreement or the use of the Parklet in whole or in part, without prior written consent of the Grantor. Any attempt to do so shall be null and void and may, at the sole discretion of the Grantor, result in the revocation of this agreement.*

2. This license may be revoked by Grantor with or without cause by giving Grantee at least sixty (60) days written notice of its intent to revoke this license.

3. Grantee hereby expressly agrees to indemnify and hold the Grantor harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with or on account of the installation, use and maintenance of the parklet. Grantee further agrees to indemnify and defend Grantor in the event Grantor is named as a defendant in any action concerning the installation, maintenance and use of the parklet. Grantee shall obtain general liability insurance in regard to such parklet with minimum combined single limits for bodily injury and property damage of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate. Grantor shall be named as an additional insured under such policy. Upon request by the Grantor, Grantee shall provide Grantor with a certificate of insurance as evidence that the policy providing the required coverages are in full force and effect. The certificate shall provide that the subject insurance policy shall not be cancelled, terminated, or materially changed until at thirty (30) days prior written notice has been given to Grantor. Said policy shall be deemed to be primary insurance, and any insurance carried by the Grantor, its officers or its employees, shall be in excess and not contributory insurance to that provided by Grantee.

4. This License Agreement is made and delivered within the State of Colorado and the laws of the State of Colorado shall govern its interpretation, validity, and enforceability.

5. This Agreement and the license herein granted shall remain in full force and effect until expiration of the term or revocation of this license.

IN WITNESS WHEREOF, the parties have caused this License Agreement to be executed on the day and year first above written.

GRANTOR:
TOWN OF PALISADE, COLORADO, a
municipal corporation

By: _____
Greg Mikolai, Mayor

ATTEST:

Keli Frasier, CMC
Town Clerk

ACCEPTED:

GRANTEE:
El Rey's Mexican Food, LLC

By: _____
Oscar Guzman Rivera

[NOTARY BLOCKS ON FOLLOWING PAGE]

STATE OF COLORADO)
)ss.
COUNTY OF MESA)

Subscribed and sworn to before me this ____ day of _____, 2024, by Greg Mikolai, Mayor, and Keli Frasier, Town Clerk, respectively, of the Town of Palisade, Colorado.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: _____ (NOTARY SEAL)

Notary

STATE OF COLORADO)
)ss.
COUNTY OF MESA)

Subscribed and sworn to before me this ____ day of _____, 2024, by Oscar Guzman Rivera of El Rey's Mexican Food, LLC.

WITNESS MY HAND AND OFFICIAL SEAL.

My commission expires: _____ (NOTARY SEAL)

Notary

EXHIBIT "A"

An area of approximately nine (9) feet in width and twenty (20) feet in length along the north east boundary of Parcel #2937-093-31-002, Palisade, Mesa County, CO (528 Iowa Ave) Latitude: 39.108046, Longitude: -108.35583.

EXHIBIT "B"

